



# AMITY UNIVERSITY

UTTAR PRADESH

<<Name of Institution>>

## VDS OPTION FORM

To  
Head of Institution  
Dear Sir / Madam

I \_\_\_\_\_ Enrollment No. \_\_\_\_\_ student of  
\_\_\_\_\_ class of \_\_\_\_\_ CGPA \_\_\_\_\_  
(Till Semester) would like to state that I do not require placement assistance through campus  
to following reasons :-

**1. Already got job through my own source as per following details:-**

- Name of company
- Position
- Package offered
- Date of Joining

Copy of offer letter attached as Annexure \_\_\_\_\_

**2. Joining family business as per following details:-**

- Name of company
- Line of business
- Position
- Package
- Date of joining

Copy of the letter from parents is attached as Annexure \_\_\_\_\_

**3. Pursuing higher studies as per following details:-**

- Institution
- Program
- Date of Joining

Copy of offer letter / parent letter attached as Annexure \_\_\_\_\_

**4. Personal Reasons:**

- a. Due to health reason (copy of Doctor Certificate attached)
- b. Getting Married
- c. Any other reason (please specify)

**5.** a) Have you worked for Industry Interaction / Placement Activities at the Institution? (Yes / No)

b) If yes, how many companies have you introduced for final Placement – Provide details.

**6.** a) Have you participated in the Campus Placement Process? (Yes / No)

b) If yes, how many PPT's/GD's/Interviews you have attended at the time of company visit.

i. Companies PPT

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ii. Recruitment Process (GD / Interview)

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**Date :** \_\_\_\_\_

**Student's Signature**

**Parent's Signature**

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**RECOMMENDATIONS OF PLACEMENT CELL / PROGRAMME LEADER**

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Signature

Date : \_\_\_\_\_

Name of the Programme Leader / Coordinator

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**APPROVAL OF HEAD OF INSTITUTION**

**Approved / Not Approved**

Signature

Date : \_\_\_\_\_

**Head of Institution**